

Thank you for your cooperation in this matter. We have enclosed a self-addressed envelope.

If you cannot use the envelope, please mail the requested information to:

**Social Security Administration**  
Division of Business Services  
4-D-15 North Building  
300 North Greene Street  
Baltimore, Maryland 21290-0300

**If You Have Any Questions**

If you have any questions, or need further assistance, please call us toll free at 1-800-772-6270, from 7:00 a.m. to 7:00 p.m. Eastern-time Monday thru Friday. We can answer most questions over the phone. If you do call, please have this letter with you.

*Social Security Administration*

Enclosure(s): Return Envelope