

STATE OF IOWA
IOWA DEPARTMENT OF PUBLIC HEALTH
Bureau of Health Statistics

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For Social Security Administration Use Only

CONFIDENTIAL VERIFICATION FOR VITAL EVENTS

The application for verification is for a search for an IOWA birth, death, or marriage record. Complete application and send to the Bureau of Health Statistics by one of the methods listed above; no cover sheet needed.

1. Copy of the employee's current SSA employment ID required (must include photo).
2. **Verification of record pay by (check one):** Check Credit Card
 - The fees:
 - Paying by check will be \$15 for a certified copy.
 - Paying by credit card, the total will be \$24 to accept order and process via vital records online ordering service. (Total equals \$15 for the requested document; \$9 for the administrative fee.)

Verification staff will contact SSA employee for credit card information.

EVENT TYPE (check one): Birth Death Marriage

RECORD REQUESTED (check one): Certified Copy Administrative Verification

TO BE COMPLETED IN FULL BY REQUESTING SSA AGENCY: (PLEASE TYPE OR PRINT LEGIBLY)

Person Named on Record _____
First Middle Last

Date of Birth _____ Sex _____ Place of Birth _____
Month, Day and Year M/F City & County

Full Maiden Name of Mother _____
First Middle Last

Full Name of Father/Parent _____
First Middle Last

Social Security Administration Agency Information

District SSA Office Making This Request _____
Address City State/Zip Code

SSA Employee Making This Request _____
Name Title

_____ Email Address Phone Number FAX Number

TO BE COMPLETED BY STATE VITAL RECORDS OFFICE and RETURNED TO SSA OFFICE:

No record was located with the information as provided above.

Authorized Bureau of Health
Statistics Signature _____

Signature

Date _____