

Social Security Administration

Earnings Record Information

Wilkes-Barre Data Operations Center
P.O. Box 7004
Wilkes-Barre, PA 18767-7004
Date: June 27, 2002

JOHN DOE
123 MAIN STREET
ANYWHERE, USA 12345

We are writing in response to your recent request for a Social Security Statement.

Before we can give you a statement, we need more information from you. This is because the facts you gave us don't match the facts we have for Social Security number xxx-xx-xxxx.

The Facts You Gave Us

Social Security Number: xxx-xx-xxxx
Name: **JOHN DOE**
Sex: M Date of Birth: January xx, 19xx

Last Year's Earnings: \$0.00
This Year's Earnings: \$0.00
Age You Plan to Stop Working: 62
Future Earnings: \$0.00

What You Should Do

Make sure that the name and Social Security number are the same as the name and number on your Social security card. If they are not the same, please give us the name and number as they appear on your card.

The name on my Social Security card is:

First Middle Last

The number on my Social Security card is: _____.

Check the sex and date of birth shown above. If either of these facts is wrong, please print the correct information below.

My sex is: _____ My date of birth is: _____
Month Day Year

See Next Page

SSA-7014A

If you cannot find your Social Security card, please contact us at the telephone number or address shown below in the section "If You Are Not Correcting Any Information."

Check the earnings and retirement age you gave us as shown on the first page on this letter. If any of these facts is wrong, please print the correct information below.

Last Year's Earnings: \$ _____
This Year's Earnings: \$ _____
Age You Plan to Stop Working: _____
Future Earnings: \$ _____

If you have corrected any of your information, please return this letter to our Wilkes-Barre, PA address shown at the beginning of this letter.

If You Are Not Correcting Any Information

If all the facts you gave us in your recent request are correct (or if you cannot find your Social Security card to check the name and number it shows), please contact us. We need more information from you to make sure that the Social Security number you gave us is the correct one.

If you live in the United States, please call us toll-free at 1-800-772-1213. We can take this information over the phone or we can give you the address and telephone number of the Social Security office nearest you.

If you live outside the United States, please contact your nearest U.S. Embassy or consulate. You can also write to: Social Security Administration, Office of Central Operations, P.O. Box 17769, Baltimore, Maryland 21235-7769. U.S.A.

Please have this letter with you when you call or visit. If you write, please include a copy of this letter. It will help us give you the information you asked for.

Carolyn L. Simmons
Associate Commissioner for
Central Operations