

Social Security Administration

Earnings Record Information

Office of Central Operations
300 N. Greene Street
Baltimore, MD 21290-0300
Date: June 27, 2002

JOHN DOE
123 MAIN STREET
ANYWHERE, USA 1234

We are writing in response to your recent request for a Social Security Statement.

Before we can give you a statement, we will need information from you. This is because the information you gave us on your request form does not match the information we have on record for Social Security number 000-00-0000.

The Facts You Gave Us

Social Security Number: 000-00-0000
Name: **JOHN DOE**
Sex: M Date of Birth: October xx, 19xx

What You Should Do

To help us make sure that we can identify the correct record, you should call, write or visit any Social Security office.

If you live in the United States, please call us toll-free at 1-800-772-1213.

You can speak to a telephone representative from 7 a.m. to 7 p.m. on business days, or we can give you the address and telephone number of the Social Security office nearest you.

If you live outside the United States, please contact your nearest U.S. Embassy or consulate. You can also write to: Social Security Administration, Office of Central Operations, P.O. Box 17769, Baltimore, Maryland 21235-7769. U.S.A.

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SSA-7014D

Please have this letter with you when you call or visit. If you write, please include, a copy of this letter. It will help us give you the earnings information you asked for.

Carolyn L. Simmons
Associate Commissioner for
Central Operations