

Social Security Administration

Earnings Record Information

Office of Central Operations
300 N. Greene Street
Baltimore, MD 21290-0300
Date: June 27, 2002

JOHN DOE
123 MAIN STREET
ANYWHERE, USA 1234

We are writing in response to your recent request for a Social Security Statement.

Because a claim for Social Security or Medicare coverage is pending on your Social Security number xxx-xx-xxxx, we cannot give you a statement at this time. Your local Social Security office can provide you with the information you requested.

What You Should Do

Please call, write or visit the office where you filed your claim. The office that serves you is located at:

SOCIAL SECURITY
RM 102 ED JONES FED BG
109 S HIGHLAND
JACKSON TN 38301

If you live in the United States, please call us toll-free at 1-800-772-1213. We can answer most questions over the phone.

If you live outside the United States, you can contact your nearest U.S. Embassy or consulate or write to: Social Security Administration, Office of Central Operations, P.O. Box 17769, Baltimore, Maryland 21235-7769. U.S.A.

See Next Page

SSA-7014E

If you call or visit, please have this letter with you. If you write, please include a copy of this letter. It will help us answer your questions. Also, if you plan to visit the office, you may call ahead to make an appointment. This will help us serve you more quickly.

Carolyn L. Simmons
Associate Commissioner for
Central Operations