SENSITIVE - NOT TO BE SHARED WITH PUBLIC

Effective Dates: 12/06/2023 - Present (View History) TN 65 (12-23)

SI 01140.021 Verification Requirements—Conserved Funds (R8) Diary

A. Background

When the Wilkes-Barre Direct Operation Center (WBDOC) processes an annual representative payee accounting report (SSA-623 or SSA-6230), the amount of the eligible individual's conserved funds is input in the (b) (7)(E) Whenever WBDOC inputs a conserved fund amount that equals or exceeds the SSI resource limit ($2,000 for an individual/$3,000 for a couple), the system will generate an R8 alert to the servicing field office and set an R8 diary.

(b) (7)(E)

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B. Procedure—processing the R8 alert and diary

Follow these procedures to process the R8 alert and diary.

1. Limited development of conserved funds

- Contact the payee as soon as possible by telephone or mail. Timely contact is important since the purpose of the R8 alert is to prevent or minimize overpayments.

- If an active systems pending file exists, review the resource pages to determine the types and amounts of resources previously reported for the eligible individual.
- Ask the payee about the funds reported in the (b) (7)(E) to determine how the conserved funds are being held.
- Determine whether any of the conserved funds are excluded from resource counting (e.g., a burial fund, a dedicated account, a T2 or T16 underpayment subject to the 9-month exclusion, etc.).
- Curtail development and delete the R8 diary if, after subtracting any excluded funds, the individual is below the resource limit. It is not necessary to document the reason for curtailment. However, the claims representative may wish to record the reason using the Report of Contact page or the SSR Remarks field. For example, "R8 CONSERVED FUNDS DIARY DELETED—HAS EXCLUDED BURIAL FUNDS."
- Do full development if, after subtracting any excluded funds, the individual is at or above the resource limit.

NOTE: Always apply AFI procedures by verifying financial account balances, regardless of any liquid resource allegation, when there is an R8 diary present on an RZ or LI. This applies even when development of the R8 diary may be curtailed. For more information about this mandatory AFI requirement, see SI 01140.206C.3.

2. Full development of conserved funds

- Use this full development procedure whenever limited development does not apply.
- Follow normal POMS procedures to verify the conserved funds. For bank accounts, follow SI 01140.200 . For U.S. savings bonds, follow SI 01140.240 .
- If there is an active systems pending file, update the appropriate resources pages to record the verified values of the conserved funds.
- If the eligible individual's countable conserved funds exceed the SSI resource limit for any months in the review period, input N04 and delete the R8 diary.

NOTE: If the review is being processed in systems, the N04 will be computed automatically.

- If the verified conserved funds are under the resource limit, and in the claims representative's judgement the individual's other resources would not cause ineligibility, curtail development and delete the R8 diary. If it appears that the conserved funds plus the individual's other resources could cause ineligibility, fully develop all of the beneficiary's resources.
- Develop the resources back to the most recent redetermination or the 2-year period prescribed by administrative finality, whichever is less. (See SI 04070.010 for administrative finality.)
- (b) (7)(E)
- If development of the conserved funds reveals that there is unreported income or that the individual's needs are not being met, take appropriate action. It is not necessary to document the file that these conditions are not present.

NOTE: For more information related to the R8 diary, see SI 01140.206C.3.

3. Clearing the R8 diary

- After completing limited or full development of the conserved funds, (b) (7)(E) (b) (7)(E) delete R8 diary.
- (b) (7)(E)
- If the R8 was set for both members of an eligible couple, diary deletion for both members is necessary.

C. References

Checking and Savings Accounts - SI 01140.200

U.S. Savings Bonds - SI 01140.240

Diary inputs - SM 01301.200

Diary codes - SM 01301.215

Conservation of Benefits - GN 00603.001

Section History

Prior Versions of Section

Link to this section:

(b) (7)(E) [redacted]