SSI OP Documentation Checklist (Non-collect Waiver Decision)

✓ SSA-632 completed per SI 02260.005

FO DROC/SSA-5002
✓ Background/Reason for OP
✓ Basic requirements per SI 02220.005.B.2
  - Amount
  - Sequence number
  - Sequence Date
  - Disposition Decision (Claimant is without fault)
  - Reason for Disposition Decision (Why is claimant without fault)
✓ AFI / 4641 Results (If applicable) per SI 02260.005.D, EM 16011 SEN

FO DROC/SSA-5002
✓ Management review and concurrence if balance amount $2,000.01 or over per SI 02220.005.C.4