SSI OP Documentation Checklist (Non-collect Waiver Decision)

✓ SSA-632 completed per SI 02260.005

FO DROC/SSA-5002
✓ Background/Reason for OP
✓ Basic requirements per SI 02220.005.B.2
  Amount
  Sequence number
  Sequence Date
  Disposition Decision (Waiver)
  Reason for Disposition Decision (Why claimant is without fault and why recovery or adjustment of the overpayment would support one of the three disposition decisions listed per SI 02260.001A.1)
✓ AFI / 4641 Results (If applicable) per SI 02260.005.D, EM 16011 SEN

FO DROC/SSA-5002
✓ Management review and concurrence if balance amount $2,000.01 or over per SI 02220.005.C.4